

PAWTUCKET WATER SUPPLY BOARD

The 417th meeting of the Pawtucket Water Supply Board met on November 14th, 2023 at 5:00 PM

William Masuck called the meeting to order at 5:00 PM.

PWSB Members Present

William Masuck, Chairperson –present

James Bradford, Vice Chairperson – present

Thomas Hodge - present

Mike Araujo – present

Mark Theroux – present

Mark Stankiewicz – present

PWSB Staff Present

James DeCelles - Chief Engineer

Russ Houde - Assistant Chief Engineer

Christopher Collins – Source Water Manager

Michael Lecours - CFO

Katie Peters – Executive Assistant

Public Attendees – None

4. Consent Agenda

Brief discussion of the upcoming Bristol County and Attleboro connections took place. The connection to East Providence will occur on Pawtucket Avenue. Chief Engineer confirmed that meter replacement loan should be closed by the end of the year.

A motion to approve Consent Agenda was made by Thomas Hodge and seconded James Bradford.

Roll Call Taken:

William Masuck - Yes

James Bradford – Yes

Thomas Hodge – Yes

Mark Theroux – Yes

Mark Stankiewicz - Yes

APPROVED

5A. Executive Session

A motion was made by James Bradford and seconded by Mike Araujo to go into Executive Session to discuss Investment of Public Funds pursuant to RIGL s. 42-46-5 (a)(7).

Roll Call Taken:

William Masuck – Yes

James Bradford – Yes

Thomas Hodge - Yes

Mike Araujo – Yes

Mark Theroux – Yes

Mark Stankiewicz - Yes

APPROVED

Executive session started at 5:10 PM.

A motion was made by James Bradford and seconded by Mark Theroux to go out of executive session.

Roll Call Taken:

William Masuck – Yes

James Bradford – Yes

Thomas Hodge - Yes

Mike Araujo – Yes

Mark Theroux – Yes

Mark Stankiewicz - Yes

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Regular session resumed at 5:26 PM.

A motion was made Thomas Hodge and seconded by James Bradford to seal the executive session minutes.

Roll Call Taken:

William Masuck – Yes

James Bradford – Yes

Thomas Hodge - Yes

Mike Araujo – Yes

Mark Theroux – Yes

Mark Stankiewicz - Yes

APPROVED

New Business:

6A. Janitorial Services Contract Extension

Assistant Chief Engineer asked that the PWSB Board authorize the extension of the existing janitorial services contract with SJ Services for a period not to exceed one (1) year at the current monthly rate of \$2,080.00 and \$1,529.00 for 85 Branch Street and 239 Grotto Avenue, respectively. SJ Services was previously awarded a three (3) year contract agreement by PWSB for routine janitorial services. This agreement is set to expire December 31, 2023. SJ Services was awarded this contract based on their inclusion on the State of RI Division of Purchases Master Price Agreement- Bid Solicitation No. 544 which will expire at the end of 2023.

A motion to approve the contract was made by Thomas Hodge and seconded by James Bradford.

Roll Call Taken:

William Masuck – Yes

James Bradford – Yes

Thomas Hodge - Yes

Mike Araujo – Yes

Mark Theroux – Yes

Mark Stankiewicz - Yes

APPROVED

6B. Bid Award for Replacement of Water Meters and Appurtenances

The Board was asked to accept the lowest (and only) bidder, Hydro Utilities, LLC, for the Replacement of Water Meters and Appurtenances. The winning base bid came in at \$2,569,690.00. It was confirmed that background checks would be done on all of the installers and that extra care would be taken to ensure customer safety throughout the installation process.

Motion to accept the bid was made by Thomas Hodge and seconded by Mark Theroux.

Roll Call Taken:

William Masuck – Yes

James Bradford – Yes

Thomas Hodge - Yes

Mike Araujo – Yes

Mark Theroux – Yes

Mark Stankiewicz - Yes

APPROVED

6C. Contract Operations RFP

Chief Engineer asked that the PWSB recommend the Pawtucket Purchasing Board authorize the PWSB to engage CDM to draft a request for proposals (RFP) for water treatment plant operations contract. The cost for these services will not exceed \$60,000.

Motion to approve was made by Thomas Hodge and seconded by James Bradford.

Roll Call Taken:

William Masuck – Yes

James Bradford – Yes

Thomas Hodge - Yes

Mike Araujo – Yes

Mark Theroux – Yes

Mark Stankiewicz - Yes

APPROVED

Next scheduled meeting will be on December 12th, 2023.

A motion to adjourn was made by Thomas Hodge and seconded by James Bradford.

Meeting adjourned at 5:44 pm.

Certified by PAWTUCKET WATER SUPPLY BOARD, recorded by kp

A handwritten signature in cursive script that reads "William Masuck".

William Masuck, Chairperson