

## PAWTUCKET WATER SUPPLY BOARD

The 403<sup>rd</sup> meeting of the Pawtucket Water Supply Board met on May 10<sup>th</sup>, 2022 at 5:00 PM

William Masuck called the meeting to order at 5:00 PM.

### **PWSB Members Present**

William Masuck –present

James Bradford – present

Thomas Hodge - present

Mike Araujo – present

Joanna L’Heureux – not present

Mark Theroux - present

### **PWSB Staff Present**

James DeCelles - Chief Engineer

Russell Houde – Assistant Chief Engineer

Robert Benson – CFO

Joe Keough – Attorney

Katie Peters – Executive Assistant

**Public Attendees** – None

### **4. Consent Agenda**

A motion to approve Consent Agenda was made by Mike Araujo and seconded by James Bradford.

### **Roll Call Taken:**

William Masuck - Yes

James Bradford – Yes

Thomas Hodge – Yes

Mike Araujo – Yes

Mark Theroux - Yes

**APPROVED**

**New Business:**

**5A. Contract Extension: AM Electric, LLC for Electrical System Maintenance and Repair**

The Board was asked to authorize extending for an additional year the contract with AM Electric, LLC for Electrical System Maintenance and Repair. The two-year contract with AM Electric, LLC is set to expire on June 30, 2022. There is a provision in the Bid Documents to extend the contract for an additional year at the current pricing if both parties are amendable. They have performed satisfactorily and the PWSB recommended extending the contract.

A motion to approve this contract extension was made by Mike Araujo and seconded by James Bradford.

**Roll Call Taken:**

William Masuck - Yes

James Bradford – Yes

Thomas Hodge – Yes

Mike Araujo – Yes

Mark Theroux - Yes

**APPROVED**

**5B. Construction Contract Engineering Services**

The Board was asked to authorize the award of an engineering services contract to Pare Corporation of Lincoln, Rhode Island. These services will be performed on a billing rate basis per Pare's schedule of fees in the attached scope of services. It is anticipated that PWSB will require these services until such time that additional staff is retained in the PWSB Engineering Department.

This procurement of engineering services is being performed per the terms and conditions of RI Master Price Agreement (MPA) number 584 titled "Engineering Services". Specifically, it is anticipated that Pare will provide a resident construction observer on a daily basis at a fee of \$100 per hour and at a 40 hour work week as the need arises during the construction season.

A motion to approve this contract was made by Mike Araujo and seconded by James Bradford.

**Roll Call Taken:**

William Masuck - Yes

James Bradford – Yes

Thomas Hodge – Yes

Mike Araujo – Yes

Mark Theroux - Yes

**APPROVED**

**5C. Request to Increase Borrowing Authority**

The Board was asked to authorize that the PWSB recommend the Pawtucket City Council increase the borrowing authority of the PWSB by \$9 million. Exact legal language is as follows: The Board hereby approves a Resolution requesting that the City of Pawtucket borrow an amount not to exceed Nine Million Dollars (\$9,000,000) from the Rhode Island Infrastructure Bank.

To evidence such loan, such officers and persons as are necessary, are hereby authorized to issue and refund on behalf of the City of Pawtucket, in an amount not exceeding Nine Million Dollars (\$9,000,000) of water revenue bonds of the City, at one time, or from time to time, to fund upgrades to the Pawtucket Water Supply Board's system, including, but not limited to, water treatment, disinfection facilities, pump station demolition and sedimentation facilities, and the replacement, cleaning and relining of transmission lines and water distribution facilities, water meter replacements, lead services inventory and all attendant expenses, including but not limited to, engineering costs.

As part of this resolution the Board hereby authorizes the Pawtucket Water Supply Board's Chief Engineer and General Manager to request that the City of Pawtucket issue revenue bonds through the Rhode Island Infrastructure Bank and/or other funding avenues for the system upgrades as herein referenced.

The Board also authorizes the Chairperson to sign a written resolution approved by legal counsel to be forwarded to the City of Pawtucket that memorializes the terms of this resolution with any and all additional language necessary to carry out the Board's intent in this matter.

A motion to approve this resolution was made by Thomas Hodge and seconded by James Bradford.

**Roll Call Taken:**

William Masuck - Yes

James Bradford – Yes

Thomas Hodge – Yes

Mike Araujo – Yes

Mark Theroux - Yes

**APPROVED**

**5D. Reservoir Management Program**

PWSB recommended the Pawtucket Purchasing Board approve a contract with Veolia for Reservoir Monitoring and Treatment services. The cost for the monitoring will not exceed \$2008.20/month for monitoring and \$3010.60 per application of treatment services. In total, the PWSB would expect to utilize these services between May and October at a total cost of \$30,112.80. PWSB and Veolia believe that enhanced monitoring and surface chemical treatment of the Happy Hollow and Robin Hollow reservoirs will improve the finished water quality with respect to taste and odor compounds we experience between the months of April and September. PWSB also believes that the chemical treatment would be beneficial to the life of the carbon in the filters at the treatment plant.

A motion to approve this contract was made by Thomas Hodge and seconded by Mark Theroux.

**Roll Call Taken:**

William Masuck - Yes

James Bradford – Yes

Thomas Hodge – Yes

Mike Araujo – Yes

Mark Theroux - Yes

**APPROVED**

**5E. Central Falls – Request to Waive the Late Fee**

The board was asked to decide whether or not to waive a late fee of \$341.70 owed by the City of Central Falls. There was an issue with the amount of their bill and the cap that the PWSB bank has on ACH payments, which caused the autopay to decline and for the Central Falls account to accrue a late fee. On April 26 they made several payments to bring to balance down, but they are asking that the PWSB please consider their situation and waive the fee. Central Falls should not have any more issues moving forward with this account as we now know that there is a cap on ACH payments.

A motion to waive the late fee was made by Thomas Hodge and seconded by James Bradford.

**Roll Call Taken:**

William Masuck - Yes

James Bradford – Yes

Thomas Hodge – Yes

Mike Araujo – Yes

Mark Theroux - Yes

**APPROVED**

**5F. Bill Adjustment Request - 136 Mineral Spring Ave, Pawtucket**

Ms. Virginia Martins sent a letter to the board to have the \$500 tampering charged removed from her account.. PWSB found the meter on the floor and a spacer installed. The meter was cracked, and the water was on. The customer was charged for a frozen meter and tampering.

Based upon a review of the facts and in accordance with PWSB policy it is recommended to deny the customer's request.

Motion to deny the bill adjustment was made by Thomas Hodge and seconded by Mike Araujo.

**Roll Call Taken:**

William Masuck - Yes

James Bradford – Yes

Thomas Hodge – Yes

Mike Araujo – Yes

Mark Theroux - Yes

**APPROVED**

Next scheduled meeting will be on June 14<sup>th</sup>, 2022.

A motion to adjourn was made by Mark Theroux and seconded by Thomas Hodge.

**Roll Call Taken:**

William Masuck - Yes

James Bradford – Yes

Thomas Hodge – Yes

Mike Araujo – Yes

Mark Theroux - Yes

**APPROVED**

Meeting adjourned at 5:37 pm.

Certified by PAWTUCKET WATER SUPPLY BOARD, recorded by kp



William Masuck, Chairperson