

PAWTUCKET WATER SUPPLY BOARD

The 402<sup>nd</sup> meeting of the Pawtucket Water Supply Board met on March 31<sup>st</sup>, 2022 at 4:00 PM  
William Masuck called the meeting to order at 4:03 PM.

ZOOM MEETING DIAL IN NUMBER: +1 646 558 8656 US (US Toll-free), at 4:00PM.  
ENTER MEETING ID: 892 0592 0658 (When asked for participant ID)

**PWSB Members Present**

William Masuck –present  
James Bradford – present  
Thomas Hodge - present  
Mike Araujo – present  
Joanna L’Heureux – not present  
Mark Theroux - present

**PWSB Staff Present**

James DeCelles - Chief Engineer  
Robert Benson – CFO  
Katie Peters – Executive Assistant

**Public Attendees** – None

**4. Consent Agenda**

A motion to approve Consent Agenda was made by Thomas Hodge and seconded by Mike Araujo.

**Roll Call Taken:**

William Masuck - Yes  
James Bradford – Yes  
Thomas Hodge – Yes  
Mike Araujo – Yes

Mark Theroux - Yes

**APPROVED**

**New Business:**

**6B. Contract Award: Rehabilitation of the 5.0 MG Concrete Water Storage Tank**

The Board was asked to authorize the award of a construction contract to DN Tanks of Rhode Island, LLC of Wakefield, MA for a total base bid cost of \$353,335.00 for construction services related to rehabilitation of the 5.0-million-gallon concrete water storage tank located at 85 Branch Street in Pawtucket, Rhode Island. This project will be funded through the PWSB's Infrastructure Replacement Fund.

A public Request for Proposal was issued on February 15, 2022 with Bid proposals due on Thursday, March 10, 2022. PWSB received one (1) Bid Proposal that was reviewed for completeness and accuracy. The following is a summary of the Bid Proposal costs.

DN Tanks of RI LLC: \$353,335.00

Engineers Estimate: \$410,000.00

A motion to approve this contract was made by Thomas Hodge and seconded by Mark Theroux.

**Roll Call Taken:**

William Masuck - Yes

James Bradford – Yes

Thomas Hodge – Yes

Mike Araujo – Yes

Mark Theroux - Yes

**APPROVED**

**6C. Contract Award: Construction Materials**

The Board was asked to authorize the award of construction materials contracts to Material Sand and Stone Corp, J.R. Vinagro, and D'Ambra Construction Company. A complete bid tabulation of the bid proposals is below.

**Material Sand and Stone Corp.**

- Crushed Stone, 200 tons at a unit price of \$18.13 per ton for a cost not to exceed \$3,626.00
- Screened Loam, 50 CY at a unit price of \$15.00 per CY for a cost not to exceed \$750.00

**J.R. Vinagro**

- Processed Gravel, 50 tons at a unit price of \$15.20 per ton for a cost not to exceed \$760.00

**D'Ambra Construction Company**

- High Performance Cold Patch, 250 tons at a unit price of \$145.00 per ton for a cost not to exceed \$36,250.00

A motion to approve this contract was made by Mike Araujo and seconded by Mark Theroux.

**Roll Call Taken:**

William Masuck - Yes

James Bradford – Yes

Thomas Hodge – Yes

Mike Araujo – Yes

Mark Theroux - Yes

**APPROVED**

**6D. Contract Extension: North-Eastern Tree Service for Tree and Brush Clearing Services**

The Board was asked to authorize the extension for an additional year the contract with North-Eastern Tree Service for Tree and Brush Clearing Services. The two-year contract with North-Eastern Tree Service is set to expire on June 30, 2022. There is a provision in the Bid Documents to extend the contract for an additional year at the current pricing if both parties are amendable.

A motion to approve this contract extension was made by Thomas Hodge and seconded by Mark Theroux.

**Roll Call Taken:**

William Masuck - Yes

James Bradford – Yes

Thomas Hodge – Yes

Mike Araujo – Yes

Mark Theroux - Yes

**APPROVED**

**6E. FY2021 Audited Financial Statements**

Robert Benson presented the board with the audited financial statements from FY2021. The report showed that revenues are up and operational income looks good. Consumption was up for the year. Staffing vacancies cut down on operating expenses. Overall, the PWSB is in a favorable financial position. Regarding tax sales, the PWSB plans to send out shutoff notices to the 832 accounts who owe over \$500 on their water bill, as the moratorium on shutoffs ends as of April 1, 2022. No tax sale has been scheduled as of yet. PWSB is working with the state on a low-income assistance program which helps low-income customers to get money to pay utility bills. Discussion regarding the financial statements and their affect on the rate filing case occurred.

A motion to approve the audited financial statements was made by William Masuck and seconded by James Bradford.

**Roll Call Taken:**

William Masuck - Yes

James Bradford – Yes

Thomas Hodge – Yes

Mike Araujo – Yes

Mark Theroux - Yes

**APPROVED**

**5A. Executive Session**

A motion was made by Mike Araujo and seconded by Mark Theroux to go into Executive Session to discuss Assistant Chief Engineer Contract – Investment of Public Funds pursuant to RIGL s. 42-46-5 (a)(7) and Personnel pursuant to RIGL s. 42-46-5 (a)(1)

**Roll Call Taken:**

William Masuck - Yes

James Bradford – Yes

Thomas Hodge – Yes

Mike Araujo – Yes

Mark Theroux - Yes

**APPROVED**

Executive session started at 4:29 PM.

A motion was made by Thomas Hodge and seconded by Mark Theroux to go out of executive session.

**Roll Call Taken:**

William Masuck - Yes

James Bradford – Yes

Thomas Hodge – Yes

Mike Araujo – Yes

Mark Theroux - Yes

**APPROVED**

Regular session resumed at 4:38 PM.

A motion was made by James Bradford and seconded by Mark Theroux to seal the executive session minutes.

**Roll Call Taken:**

William Masuck - Yes

James Bradford – Yes

Thomas Hodge – Yes

Mike Araujo – Yes

Mark Theroux - Yes

**APPROVED**

Next scheduled meeting will be on May 10<sup>th</sup>, 2022.

A motion to adjourn was made by Thomas Hodge and seconded by Mark Theroux.

**Roll Call Taken:**

William Masuck - Yes

James Bradford – Yes

Thomas Hodge – Yes

Mike Araujo – Yes

Mark Theroux - Yes

**APPROVED**

Meeting adjourned at 4:40 pm.

Certified by PAWTUCKET WATER SUPPLY BOARD, recorded by kp



William Masuck, Chairperson