

PAWTUCKET WATER SUPPLY BOARD

May 11, 2021

Regular Meeting

4:00 PM

The 397<sup>th</sup> meeting of the Pawtucket Water Supply Board met on May 11<sup>th</sup>, 2021  
at 4:00 PM

The Chairperson, William Masuck, called the meeting to order at 4:12 PM.

ZOOM MEETING DIAL IN NUMBER: +1 646 558 8656 US (US Toll-free), at 4:00PM.

ENTER MEETING ID: 851 9164 4341 (When asked for participant ID)

**PWSB Members Present**

William Masuck - Present

James Bradford - Present

Thomas Hodge – Not Present

Mike Araujo - Present

Joanna L'Heureux - Present

Mark Theroux - Not Present

**PWSB Staff Present**

James DeCelles - Chief Engineer

Russ Houde - Assistant Chief Engineer

Christopher Collins – Source Water Manager

Robert Benson – CFO

Joe Keough – Attorney

Katie Peters – Executive Assistant

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**Public Attendees** – None

**New Business:**

**7A. Water Works Materials Bids**

The Board was presented with the submittals for Water Works Materials bids. The water works materials will be awarded to the lowest bidders, listed below:

Group 1 – Pipe, Pipe Fittings & Miscellaneous - Core & Main LP - \$140,505.24

Group 2 – Fire Hydrants and Parts - Core & Main LP - \$271,931.69

Group 3 – Water Service Materials - Everett J. Prescott, Inc. - \$192,021.10

Group 4 – Couplings, Clamps and Saddles - Core & Main LP - \$140,390.12

Group 5 – Valves, Valve Parts & Tapping Materials - Core & Main LP - \$246,638.05

Group 6 – Meters, Meter Couplings, Cable - TI-Sales, Inc. - \$1,241,544.20

A motion to approve the bids was made by James Bradford and seconded by Mike Araujo.

**Roll Call Taken:**

William Masuck - Yes

James Bradford - Yes

Mike Araujo – Yes

Joanna L'Heureux - Yes

**APPROVED**

**7B. Lockbox Processing Services, Utility Billing Printing & Mailing Services, Electronic Bill Presentation & Payment (EBPP) Services Contracts Renewal**

The Board was presented with contract extensions for three vendors, Century Bank for Lockbox and Banking Services, Cathedral Corporation for Utility Bill Printing and Mailing Services, and Invoice Cloud for Electronic Invoice Presentment and Payment Services. The estimated annual cost for these services will be \$21,000 for the Lockbox and Banking Services, \$37,000 for the Bill Printing and Mailing Services, and \$60,000 for the EBPP Services.

A motion to approve the contract extensions was made by James Bradford and seconded by Joanna L'Heureux.

**Roll Call Taken:**

William Masuck - Yes

James Bradford - Yes

Mike Araujo – Yes

Joanna L'Heureux - Yes

**APPROVED**

**4. A Consent Agenda**

A motion to approve Consent Agenda was made by James Bradford and seconded by Mike Araujo.

**Roll Call Taken:**

William Masuck - Yes

James Bradford - Yes

Mike Araujo – Yes

Joanna L'Heureux - Yes

**APPROVED**

**6A. Executive Session**

A motion was made by Mike Araujo and seconded by James Bradford to go into Executive Session to discuss the Request for Easement – Mendon Road Property, North Attleboro, MA (AP 28, Lot 50).

**Roll Call Taken:**

William Masuck - Yes

James Bradford - Yes

Mike Araujo – Yes

Joanna L'Heureux - Yes

**APPROVED**

Executive session started at 4:18 PM

A motion was made by Mike Araujo and seconded by Jim Bradford to go out of executive session.

**Roll Call Taken:**

William Masuck - Yes

James Bradford - Yes

Mike Araujo – Yes

Joanna L'Heureux - Yes

**APPROVED**

Regular session resumed at 4:26 PM

A motion was made by Jim Bradford and seconded by Joanna L'Heureux to seal the executive session minutes.

**Roll Call Taken:**

William Masuck - Yes

James Bradford - Yes

Mike Araujo – Yes

Joanna L'Heureux - Yes

**APPROVED**

**Old Business:**

**5A. Request for Easement – Mendon Road Property, North Attleboro, MA (AP 28, Lot 50)**

Joe Keough presented a motion to the board for approval wherein the PWSB would recommend that the Pawtucket City Council approve the sale of the property located on Mendon Road in North Attleboro MA (Map 28, Lot 50), to Paul Balay and Daniel and Robin DaSilveria, pursuant to the following conditions:

- Mr. Balay and the DaSilverias will be responsible for seeking a subdivision that will split the PWSB's property with approximately 44,639 sq. feet of the PWSB's property to be added to the DaSilverias' lot adjacent to the PWSB's property and approximately 52,500 sq. feet to be added to Mr. Balay's lot adjacent to the PWSB's property.
- The price to be paid by the DaSilverias will be \$16,084, and the price paid by Mr. Balay will be \$18,900 pursuant to an appraisal performed by Coyle Appraisal.

- Mr. Balay and the DaSilverias will be responsible, at their cost, for obtaining the subdivision of the PWSB's property to effectuate this transfer.
- Mr. Balay and the DaSilverias will be responsible for all engineering costs associated with the project.
- The parties will execute agreed upon purchase and sales agreements.
- The parties will execute agreed upon conservation easements in favor of the PWSB

A motion was made to accept the motion by Mike Araujo and seconded by Jim Bradford.

**Roll Call Taken:**

William Masuck - Yes

James Bradford - Yes

Mike Araujo -- Yes

Joanna L'Heureux - Yes

**APPROVED**

Next regular meeting will be June 8, 2021.

A motion to adjourn was made by Mike Araujo and seconded by Joanna L'Heureux.

**Roll Call Taken:**

William Masuck - Yes

James Bradford - Yes

Mike Araujo -- Yes

Joanna L'Heureux - Yes

**APPROVED**

Meeting adjourned at 4:33pm.

Certified By: PAWTUCKET WATER SUPPLY BOARD, recorded by: kp



William Masuck, Chairperson