

PAWTUCKET WATER SUPPLY BOARD

The 444th meeting of the Pawtucket Water Supply Board met on May 12th, 2026 at 5:00 PM

William Masuck called the meeting to order at 5:00 PM.

PWSB Members Present

William Masuck, Chairperson – present

James Bradford, Vice Chairperson – present

Robert Benson – present

Roberto Moreno – not present

Mark Theroux – present

Jeannine Bourski – not present

PWSB Staff Present

James DeCelles - Chief Engineer

Russell Houde – Assistant Chief Engineer

Katie Peters – Executive Project Manager

Christopher Collins – Source Water Manager

Mike Lecours – Chief Financial Officer

Joe Keough - Attorney

Public Attendees

None

4. Consent Agenda

Brief discussion about the proposed legislation regarding penalties for extended service interruptions and its status in the legislative process.

A motion to approve the Consent Agenda was made by Mark Theroux and seconded by James Bradford.

Roll Call Taken:

William Masuck - Yes

Robert Benson – Yes

James Bradford – Yes

Mark Theroux – Yes

APPROVED

5A. Construction Material Bid Award

The Pawtucket Water Supply Board received seven (7) bid proposals for various construction materials that were publicly opened at a meeting of the Purchasing Board on April 23, 2026.

Following review, a recommendation of award for Bid No. 26-015 is as follows:

J.R. Vinagro

- Screened Loam, 50 CY at a unit price of \$28.00 per CY for a cost not to exceed \$1,400.00

Johnston Asphalt LLC

- High Performance Cold Patch, 250 tons at a unit price of \$175.00 per ton for a cost not to exceed \$43,750.00

Pawtucket Hot Mix Asphalt

- Crushed Stone, 200 tons at a unit price of \$23.45 per ton for a cost not to exceed \$4,690.00 Hot Patch Mix Asphalt, 2000 tons at a unit price of \$89.10 per ton for a cost not to exceed \$178,200.00

J.H. Lynch & Sons, Inc.

- "Winter Mix" Hot Patch Mix Asphalt, 60 tons at a unit price of \$200.00 per ton for a cost not to exceed \$12,000.00

P.J. Keating Co.

- Processed Gravel, 50 tons at a unit price of \$18.50 per ton for a cost not to exceed \$925.00

A motion to approve the recommendation of award by Robert Benson and seconded by James Bradford.

Roll Call Taken:

William Masuck - Yes

Robert Benson – Yes

James Bradford – Yes

Mark Theroux – Yes

APPROVED

5B. Lockbox and Banking Services, Utility Billing Printing & Mailing Services, Electronic Invoice Presentment & Payment (EBPP) Services Contracts Renewal

The Board was presented with contract extensions for three vendors, Eastern Bank for Lockbox and Banking Services, Financial Statement Services, Inc. (formerly Cathedral Corporation) for Utility Bill Printing and Mailing Services, and Invoice Cloud for Electronic Invoice Presentment and Payment Services. The estimated annual cost for these services will be \$30,000 for the Lockbox and Banking Services, \$43,000 for the Bill Printing and Mailing Services, and \$153,000 for the EBPP Services.

A motion to approve the contract extensions was made by Robert Benson and seconded by James Bradford.

Roll Call Taken:

William Masuck - Yes

Robert Benson – Yes

James Bradford – Yes

Mark Theroux – Yes

APPROVED

5C. Bill Adjustment Request – 151 Courtney Ave, Pawtucket

The customer, Ms. Tracy Gustafson, is requesting to have the \$176.83 late fee waived from his account. The reason for the request was that a tenant in Ms. Gustafson’s building on Courtney Ave did not pay their water bill from 2024-2025 and caused damage to the property. It was noted that the last time the account had a zero balance was November 2023.

Based upon a review of the facts and in accordance with PWSB policy it is recommended not to grant the adjustment to this account.

Motion to deny the bill adjustment was made by James Bradford and seconded by Mark Theroux.

Roll Call Taken:

William Masuck - Yes

Robert Benson – Yes

James Bradford – Yes

Mark Theroux – Yes

APPROVED

Next scheduled meeting is June 9th, 2026.

A motion to adjourn was made by Mark Theroux and seconded by Robert Benson.

Meeting adjourned at 5:08 pm.

Certified by PAWTUCKET WATER SUPPLY BOARD, recorded by kp

A handwritten signature in cursive script, appearing to read "William Masuck".

William Masuck, Chairperson