

PAWTUCKET WATER SUPPLY BOARD

The 437th meeting of the Pawtucket Water Supply Board met on November 12th, 2025 at 5:00 PM

William Masuck called the meeting to order at 5:01 PM.

PWSB Members Present

William Masuck, Chairperson – present

James Bradford, Vice Chairperson – present

Robert Benson – present

Roberto Moreno – not present

Mark Theroux – present, arrived at 5:05 pm

Jeannine Bourski – present

PWSB Staff Present

James DeCelles - Chief Engineer

Russell Houde – Assistant Chief Engineer

Christopher Collins – Source Water Manager

Katie Peters – Executive Project Manager

Mike Lecours – Chief Financial Officer

Joe Keough – Attorney

Public Attendees

None

4. Consent Agenda

James Bradford noted that a correction was needed in the minutes of the October 14th minutes, under agenda item 6B.b. The secretary will make the appropriate correction. Brief discussion regarding the two new water utility workers starting with the PWSB on Monday, November 17th.

A motion to approve the Consent Agenda was made by Robert Benson and seconded by James Bradford.

Roll Call Taken:

William Masuck - Yes

James Bradford – Yes

Robert Benson - Yes

Mark Theroux – Yes

Jeannine Boursku – Yes

APPROVED

New Business:

5A. Contract Renewal - On Call ESRI and Cityworks Support Services Woodard & Curran

The board was asked to authorize a three (3) year contract with Woodard & Curran for a total not to exceed cost of \$30,000.00 (\$10,000.00 annual) for On Call Technology Support Services. All work tasks shall be performed on a case-by-case basis premised upon a mutually agreeable scope of work, schedule and estimate of fees. The Contract shall be executed over three (3) years beginning on January 1, 2026 and concluding on December 31, 2029. W&C assists PWSB on an as needed basis to maintain, upgrade and assist in resolving issues related to PWSB's continued use of these software platforms. Given W&C's specific technical expertise and knowledge regarding PWSB systems, it is proposed to retain W&C for continued on call support services as the need may arise.

A motion to authorize the contract was made by Jeannine Bourski and seconded by James Bradford.

Roll Call Taken:

William Masuck - Yes

James Bradford – Yes

Robert Benson - Yes

Mark Theroux – Yes

Jeannine Bourski – Yes

APPROVED

5B. Managed Services Provider Sch. with Security Services from SkyTerra Technologies, LLC

The board was asked to authorize a contract with SkyTerra for Managed Services Schedule and to seek approval from the Purchasing Board. This contract provides immediate value in bolstering our IT resilience and security. The Contract shall be executed over three (3) years beginning on January 1, 2026, through December 31, 2029, with renewable option. This service will replace the current on-call services contract with SkyTerra, providing 24/7 monitoring, help desk support, and proactive maintenance without the need for in-house expansion. Based on review, approval of this proposal is recommended, as it aligns with PWSB's needs for reliable, scalable IT management while mitigating risks. There will be a one-time onboarding fee of \$6,000, and monthly recurring costs of approximately \$7,000.

A motion to authorize the contract and for the PWSB to seek approval from the Purchasing Board was made by Jeannine Bourski and seconded by Robert Benson.

Roll Call Taken:

William Masuck - Yes

James Bradford – Yes

Robert Benson - Yes

Mark Theroux – Yes

Jeannine Bourski – Yes

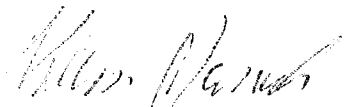
APPROVED

Next scheduled meeting is December 9th, 2025.

A motion to adjourn was made by Robert Benson and seconded by James Bradford.

Meeting adjourned at 5:17 pm.

Certified by PAWTUCKET WATER SUPPLY BOARD, recorded by kp


William Masuck, Chairperson