

PAWTUCKET WATER SUPPLY BOARD

June 6th, 2023

PUBLIC HEARING

FY '24 Budget

4:45-5:00 PM

REGULAR MEETING

5:00 PM

A motion to open the public hearing was made by Thomas Hodge and seconded by Mark Theroux at 4:45pm.

Roll Call Taken:

William Masuck –present

James Bradford – not present

Thomas Hodge - present

Mike Araujo – present

Mark Theroux –present

Mark Stankiewicz – not present

APPROVED

PWSB Staff Present

James DeCelles - Chief Engineer

Russ Houde - Assistant Chief Engineer

Christopher Collins – Source Water Manager

Michael Lecours – CFO

Joe Keough – Attorney

Katie Peters – Executive Assistant

No public attendees.

A motion to close the public hearing was made by Thomas Hodge and seconded by Mike Araujo at 5:00pm.

Roll Call Taken:

William Masuck –present

James Bradford – not present

Thomas Hodge - present

Mike Araujo – present

Mark Theroux –present

Mark Stankiewicz – not present

APPROVED

Public hearing ended at 5:00pm.

PAWTUCKET WATER SUPPLY BOARD

The 413th meeting of the Pawtucket Water Supply Board met on June 6th, 2023 at 5:00 PM

William Masuck called the meeting to order at 5:00 PM.

PWSB Members Present

William Masuck – present

James Bradford – present

Thomas Hodge - present

Mike Araujo – present

Mark Theroux – present

Mark Stankiewicz – not present

PWSB Staff Present

James DeCelles - Chief Engineer

Russ Houde - Assistant Chief Engineer

Christopher Collins – Source Water Manager

Michael Lecours - CFO

Katie Peters – Executive Assistant

Public Attendees – None

4. Approve FY '24 Budget

A motion to approve the FY 2024 budget was made by Thomas Hodge and seconded by Mike Araujo.

Roll Call Taken:

William Masuck – Yes

James Bradford – Yes

Thomas Hodge - Yes

Mike Araujo – Yes

Mark Theroux – Yes

APPROVED

5. Consent Agenda

A motion to approve Consent Agenda was made by Thomas Hodge and seconded by Mark Theroux.

Roll Call Taken:

William Masuck – Yes

James Bradford – Yes

Thomas Hodge - Yes

Mike Araujo – Yes

Mark Theroux – Yes

APPROVED

A motion to approve all agenda items 8A through 8I was made by Thomas Hodge and seconded by Mike Araujo.

Roll Call Taken:

William Masuck – Yes

James Bradford – Yes

Thomas Hodge - Yes

Mike Araujo – Yes

Mark Theroux – Yes

APPROVED

6A. Executive Session

A motion was made by Thomas Hodge and seconded by Mark Theroux to go into Executive Session to discuss Investment of Public Funds pursuant to RIGL s.42-46-5 (a)(7) and Personnel pursuant to RIGL s.42-46-5 (a)(1).

Roll Call Taken:

William Masuck – Yes

James Bradford – Yes

Thomas Hodge - Yes

Mike Araujo – Yes

Mark Theroux – Yes

APPROVED

Executive session started at 5:11 PM.

A motion was made by Thomas Hodge and seconded by James Bradford to go out of executive session.

Roll Call Taken:

William Masuck – Yes

James Bradford – Yes

Thomas Hodge - Yes

Mike Araujo – Yes

Mark Theroux – Yes

APPROVED

Regular session resumed at 5:21 PM.

A motion was made Thomas Hodge and seconded by Mike Araujo to seal the executive session minutes.

Roll Call Taken:

William Masuck – Yes

James Bradford – Yes

Thomas Hodge - Yes

Mike Araujo – Yes

Mark Theroux – Yes

APPROVED

Old Business:

7A. Chief Engineer Contract

Joe Keough summarized to the board the changes he would be proposing for the Chief Engineer Contract. The first change is to the salary, which would start at \$150,000 and then increase by 5% after the first year, 5% the second year, 3% the third year, and 3% the fourth year. This salary is based on a salary comparison done from comparable positions at comparable water utilities in Rhode Island. The second change is to vacation days, wherein the Chief Engineer would be allowed to accrue up to 50 vacation days over the course of the new five-year contract, but only be allowed to receive a payout of up to 30 days in the event of his retirement or resignation.

A motion to approve was made by Thomas Hodge and seconded by James Bradford.

Roll Call Taken:

William Masuck – Yes

James Bradford – Yes

Thomas Hodge - Yes

Mike Araujo – Yes

Mark Theroux – Yes

APPROVED

8J.a. Bill Adjustment Request – 60 Oak Hill Ave, Pawtucket

Mr. Wentian Yang sent a letter to the board requesting relief from a high water bill.

PWSB recommends that the Board deny Mr. Yang's request for relief for the high bill, in accordance with the Pawtucket Water policy.

Motion to deny the bill adjustment was made by Mike Araujo and seconded by Thomas Hodge.

Roll Call Taken:

William Masuck – Yes

James Bradford – Yes

Thomas Hodge - Yes

Mike Araujo – Yes

Mark Theroux – Yes

APPROVED

8J.b. Bill Adjustment Request – 248 Hunt St, Central Falls

Mr. Paul DeMelo sent a letter to the board requesting relief from a high water bill due to a plumbing leak in his property.

PWSB recommends that the Board deny Mr. DeMelo's request for relief for the high bill, in accordance with the Pawtucket Water policy.

Motion to deny the bill adjustment was made by Mark Theroux and seconded by Thomas Hodge.

Roll Call Taken:

William Masuck – Yes

James Bradford – Yes

Thomas Hodge - Yes

Mike Araujo – Yes

Mark Theroux – Yes

APPROVED

8J.b. Bill Adjustment Request – 237 Cowden St, Central Falls

Cambridge Associates, Inc sent a letter to the board requesting relief from a high water bill due.

PWSB recommends that the Board deny Cambridge Associate's request for relief for the high bill, in accordance with the Pawtucket Water policy.

Motion to deny the bill adjustment was made by Thomas Hodge and seconded by Mark Theroux.

Roll Call Taken:

William Masuck – Yes

James Bradford – Yes

Thomas Hodge - Yes

Mike Araujo – Yes

Mark Theroux – Yes

APPROVED

Next scheduled meeting will be on June 11th, 2023.

A motion to adjourn was made by Thomas Hodge and seconded by Mark Theroux.

Roll Call Taken:

William Masuck – Yes

James Bradford – Yes

Thomas Hodge - Yes

Mike Araujo – Yes

Mark Theroux – Yes

APPROVED

Meeting adjourned at 5:38 pm.

Certified by PAWTUCKET WATER SUPPLY BOARD, recorded by kp



William Masuck, Chairperson