

PAWTUCKET WATER SUPPLY BOARD

June 14, 2022
PUBLIC HEARING
FY ' 23 Budget
4:45 – 5:00 PM
REGULAR MEETING
5:00 PM

A motion to open the public hearing was made by Thomas Hodge and seconded by Joanna L'Heureux at 4:45pm.

Roll Call Taken:

William Masuck – not present

James Bradford – present

Thomas Hodge - present

Mike Araujo – present

Joanna L'Heureux – present

Mark Theroux – not present

APPROVED

PWSB Staff Present

James DeCelles - Chief Engineer

Russ Houde - Assistant Chief Engineer

Christopher Collins – Source Water Manager

Robert Benson – CFO

Joe Keough – Attorney

Katie Peters – Executive Assistant

No public attendees.

A motion to close the public hearing was made by Thomas Hodge and seconded by Mike Araujo at 5:00pm.

Roll Call Taken:

James Bradford – Yes

Thomas Hodge – Yes

Mike Araujo – Yes

Joanna L’Heureux – Yes

APPROVED

Public hearing ended at 5:00pm.

PAWTUCKET WATER SUPPLY BOARD

The 404th meeting of the Pawtucket Water Supply Board met on June 14th, 2022 at 5:00 PM

James Bradford called the meeting to order at 5:00 PM.

PWSB Members Present

William Masuck – not present

James Bradford – present

Thomas Hodge - present

Mike Araujo – present

Joanna L’Heureux – present

Mark Theroux - not present

PWSB Staff Present

James DeCelles - Chief Engineer

Russell Houde – Assistant Chief Engineer

Robert Benson – CFO

Joe Keough – Attorney

Katie Peters – Executive Assistant

Public Attendees – None

4. Approval FY ’23 Budget

A motion to approve the FY 2023 budget was made by Thomas Hodge and seconded by Mike Araujo.

Roll Call Taken:

James Bradford – Yes

Thomas Hodge – Yes

Mike Araujo – Yes

Joanna L’Heureux – Yes

5. Consent Agenda

A motion to approve Consent Agenda was made by Mike Araujo and seconded by Joanna L'Heureux.

Roll Call Taken:

James Bradford – Yes

Thomas Hodge – Yes

Mike Araujo – Yes

Joanna L'Heureux – Yes

APPROVED

6A-6B. Executive Session

A motion was made by Mike Araujo and seconded by Joanna L'Heureux to go into Executive Session to discuss Assistant Chief Engineer Contract – Investment of Public Funds pursuant to RIGL s. 42-46-5 (a)(7) and Personnel pursuant to RIGL s. 42-46-5 (a)(1) and the Teamsters Union Contract – Collective Bargaining pursuant to RIGL s. 42-46-5 (a)(2).

Roll Call Taken:

James Bradford – Yes

Thomas Hodge – Yes

Mike Araujo – Yes

Joanna L'Heureux – Yes

APPROVED

Executive session started at 5:10 PM.

A motion was made by Thomas Hodge and seconded by Mike Araujo to go out of executive session.

Roll Call Taken:

James Bradford – Yes

Thomas Hodge – Yes

Mike Araujo – Yes

Joanna L'Heureux – Yes

APPROVED

A motion was made by Thomas Hodge and seconded by Mike Araujo to seal the minutes of the executive session.

Roll Call Taken:

James Bradford – Yes

Thomas Hodge – Yes

Mike Araujo – Yes

Joanna L’Heureux – Yes

APPROVED

New Business:

7D. Assistant Chief Engineer Contract

The Board was asked to accept the Assistant Chief Engineer contract for Russell Houde. The contract would then move to the City Council for approval.

A motion to approve this contract was made by Thomas Hodge and seconded by Mike Araujo.

Roll Call Taken:

James Bradford – Yes

Thomas Hodge – Yes

Mike Araujo – Yes

Joanna L’Heureux – Yes

APPROVED

7E. Teamsters Union Contract

The Board was asked to accept a new three-year contract with Local 251 Teamsters for the period of July 1, 2020 – June 30, 2023. The contract would then move to the City Council for approval. The current contract with the PWSB Teamster employees expired in June 2020. We

have been in negotiations since then and have finally come to an agreement for a contract that would run from July 1, 2020 -June 30, 2023.

The contract would include retroactive wage increases of 3% for FY21 and FY22, and 3.5% increase for FY23. The healthcare copays for FY 21 and FY 22 would remain at \$33 for single coverage and \$66 for family coverage. In FY 23 the copay will be 16% of the working rate for both single and family coverages.

In addition, we have agreed to pay out the furlough time that had previously been accrued at the pay rates in effect for FY22.

Two minor administrative changes to the language were agreed upon, Joe Keough will make the adjustments before sending to City Council..

A motion to approve this contract was made by Thomas Hodge and seconded by Mike Araujo.

Roll Call Taken:

James Bradford – Yes

Thomas Hodge – Yes

Mike Araujo – Yes

Joanna L’Heureux – Yes

APPROVED

7A. Arden (HVAC) Contract Renewal

The Board was asked to authorize renewing for an additional year the contract with Arden Engineering. Under this contract Arden would perform bi-annual inspections on the HVAC systems at 85 Branch St. and 239 Grotto Ave. This contract also covers boiler cleaning, air conditioner coil cleaning, filter and belt replacement and all other preventative maintenance work on 25 pieces of equipment between the two sites. Arden is a vendor covered by the RI MPA, approved to perform HVAC installation and repair work. They have performed satisfactorily and the PWSB recommended extending the contract.

7B. Citiworks (Fencing) Contract Extension

The Board was asked to authorize extending for an additional year the contract with Citiworks for Chain Link Fence and Related Repairs. The two-year contract with Citiworks is set to expire on June 30, 2022. There is a provision in the Bid Documents to extend the contract for an additional year at the current pricing if both parties are amendable. Please see the attached email confirming the company's willingness to hold prices for an additional year. They have performed satisfactorily and PWSB would recommend extending the contract.

7C. 2022-2024 Bituminous and Concrete Patching of Sidewalks and Roadways – Bid No. 22-033 Evaluation

The Board was asked to accept the lowest (and only) bidder, Internal Paving Corporation, for concrete patching work. The winning bid came in at \$1,636,310.00.

Thomas Hodge made the motion to approval items 7A, 7B and 7C with one vote.

A motion to approve these contracts was made by Thomas Hodge and seconded by Joanna L'Heureux.

Roll Call Taken:

James Bradford – Yes

Thomas Hodge – Yes

Mike Araujo – Yes

Joanna L'Heureux – Yes

APPROVED

7F.a Bill Adjustment Request – 22 Charpentier Ave, Pawtucket

Mr. Gagnon sent a letter to the board requesting the \$84.00 meter register charge be waived from his account. On May 6, 2022, the PWSB technician, found the register to the meter broken. Mr. Gagnon had dropped something on the meter. The technician replaced the broken register. This meter had been installed just two weeks prior. In accordance with PWSB Rules and Regulation 2.3.6 Protection: Meters shall be protected at all times from damage due to freezing, vandalism, accident and also by an approved backflow preventive device. (See Section 10).

Based upon a review of the facts and in accordance with PWSB policy it is recommended to deny the adjustment to this account.

Motion to deny the bill adjustment was made by Thomas Hodge and seconded by Joanna L'Heureux.

Roll Call Taken:

James Bradford – Yes

Thomas Hodge – Yes

Mike Araujo – Yes

Joanna L'Heureux – Yes

APPROVED

7F.b Bill Adjustment Request – 16 River St, Central Falls

Mr. Castle sent a letter to the board looking for relief from his water bill. He is hoping for some relief from a high water bill caused by a broke pipe There was abnormal consumption for the month of February 2022. A broken pipe in a crawl space was discovered and repaired. Consumption for March is back to normal.

Based upon a review of the facts and in accordance with PWSB policy it is recommended to deny the adjustment to this account.

Motion to deny the bill adjustment was made by Thomas Hodge and seconded by Joanna L'Heureux.

Roll Call Taken:

James Bradford – Yes

Thomas Hodge – Yes

Mike Araujo – Yes

Joanna L'Heureux – Yes

APPROVED

Next scheduled meeting will be on September 13th, 2022.

A motion to adjourn was made by Thomas Hodge and seconded by Joanna L'Heureux.

Roll Call Taken:

James Bradford – Yes

Thomas Hodge – Yes

Mike Araujo – Yes

Joanna L'Heureux – Yes

APPROVED

Meeting adjourned at 5:55 pm.

Certified by PAWTUCKET WATER SUPPLY BOARD, recorded by kp

A handwritten signature in cursive script, appearing to read "William Masuck".

William Masuck, Chairperson